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| SEND Transport Inclusion Children and Young People Service |
| North Yorkshire County Council  |
| County Hall  |
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| DL7 8AD |
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| Email: sendtransport@northyorks.gov.uk |
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| **Our ref:** | FSR-Springwater01 |
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| **Date:** | 10th Febraury 2021 |

Dear Parent/Guardian

We are writing to you today to inform you that your child/young person school is due its full school review of transport.

This is something that we are required to do, to ensure that we are procuring the correct transport provision, normally for the next 2-3 years, in line with our financial regulations.

A full school review allows for us to manage a changing demand, in which pupils have left or joined the school since the last review, and to ensure that we are been as efficient and environmental as possible.

The review takes around 6 months to complete so this review will be for the start of term in SEPTEMBER 2021.

What this means for you and your child is the potential for change.

This can include:

* Change of operator
* Change of driver/passenger assistance
* Change of vehicle or vehicle size, this can increase and decrease, depending on local demand
* It may result in a change of the route travelled for your child.
* It could result in a change of pick up and drop off times.
* It may be that your child will be travelling with new pupils, or travelling with other pupils for the first time.

We understand that these changes may be difficult for your child to manage and we will be working closely with your school to reduce these where possible, however we would like to give you this notice to help prepare your child for this.

During this review, we also take into consideration, those who are currently on, or would like to be considered for a parental transport allowance (PTA). If you wish to be either considered for continuing on an existing allowance, or wish to enquire about accessing the allowance, please email the address above to request a call-back in which we can provide a quote and discuss the options with you.

If you want to be considered for a parental allowance, please email by no later than 28th February 2021 to request the call back.

We will be meeting with schools in the coming weeks, and will keep you posted on each stage.

Kindest Regards

**Gail Chester**

Gail Chester

SEND Transport Manager

North Yorkshire County Council