

Template for schools: share information about your remote education

This optional template is designed to help school leaders share relevant information with pupils and parents or carers about how they will provide remote education. The information should be published on school websites by 25 January 2021 to support understanding of what pupils, parents and carers should expect during periods of school closure or pupil isolation relating to coronavirus (COVID-19).

This is intended as an example template and school leaders can choose to use the most appropriate format for their setting. We recognise that not all questions will be relevant to your particular school and there may be additional information you wish to include. For example, special schools may want to include additional questions around access to wider support services that children and young people would normally receive in school, such as therapy sessions.

Schools can find further help and support on how to meet the expectations for remote education via the remote education good practice guide and school-led webinars.

Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

Parents and students will be directed to parents and carers, Home learning tab on the school website, where they will have access to the most recent home learning linked to the school curriculum. Parents are to get in contact with school should they need resources printing off.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, some of the planned activities maybe slightly different in school because of resources available at school and home, however the terms topic in primary and secondary and the ASDAN unit in school will still be the same.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Key Stage 1	3 hours a day, including access to the school YouTube channel.
Key Stage 2	3 hours a day, including access to the school YouTube channel.
Key Stage 3 and 4	4 hours a day, including access to the school YouTube channel.

Accessing remote education

How will my child access any online remote education you are providing?

The school website is the first place to access home learning, under the Parents and Carer's tab > Home Learning > Department > Class. This is supported by the school YouTube channel, which is split into the relevant department, with videos supporting the curriculum taught in school. On the occasions that staffing allows (this will be assessed on a week by week basis) there will be the chance to access "live lessons" on Teams, as well as wellbeing lessons such as social snack and end of the week quiz, similar to a break time club.

If my child does not have digital or online access at home, how will you support them to access remote education?

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We recognise that some pupils may not have suitable online access at home. We can take the following approaches to support those pupils to access remote education:

In this section, please provide high-level information (where applicable, and ensuring parents know how to contact the school for further details) about:

- how you will issue or lend laptops or tablets to pupils, and where parents or carers can find more information
- how you will issue or lend devices that enable an internet connection (for example, routers or dongles), and where parents or carers can find more information
- Pupils can access any printed material through the home learning co-ordinators. This will either be posted or made available for collection, or delivered. A local printing company have also been kind enough to support with any printing required.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

Similar to above a lot of the lessons we teach will be through resources and links provided with the opportunity for live learning when staffing allows. Some examples of remote teaching approaches:

- live teaching (online lessons) (when staffing allows)
- recorded teaching (Schools YouTube Channel) (e.g. Oak National Academy lessons, video/audio recordings made by teachers)
- printed paper packs produced by teachers (e.g. workbooks, worksheets)
- commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

We understand that the teaching of your Son/Daughter at home can rely quite heavily on your help to access computers, reading resources etc. We would encourage as much engagement as possible from pupils to help them keep in contact with school and remain in a routine. We know this is so valuable for our learners. We also know that you may be worried about your child missing their education. We have provided a flexible plan/timetable and most of our remote learning is currently delivered as linked video content, meaning you can watch this several times, and also at a time which suits you.

You will know how your child learns well, and what the routine is within your household. However we would ask that you help your child to access something every day, if it is a school day. You can be flexible if you need to start later in the day, or after siblings finish their remote learning, or even be super flexible and spread out the learning in shorter chunks to include the weekend. You will know what will work. Please refer to the work plan as well as the YouTube content, as there will be ways of repeating or extending learning identified in this plan – this is the main content which will keep your child in touch with what is occurring that week in the classroom.

Please let us know if your child is not engaging at all in the remote learning, we will be able to review this and support you. Please contact:

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

Students will have a weekly wellbeing call to keep in contact with the school, this maybe with them in person or with the parent or carers. During that call we will ask you to feedback on how they are engaging with their work.

Where engagement may be a concern we will work with Parents and Carers to encourage engagement as much as possible, if resources need sending home we can do that, as well as links to YouTube etc.

- We have a team of staff who are working from home and they will call weekly about how your child is engaging.
- Staff who speak with you will record this information and the Remote Learning co-ordinators will review this at their regular team meetings. Where there are concerns about engagement further support will be given including more regular check ins.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

We offer an online Friday Quiz (Should staffing allow) as well as weekly calls from members of staff to check on wellbeing and engagement, this will then be added to database kept in school.

We would encourage images to be sent to the teacher of the learners engaging in the activities especially when this is more sensory and therapy based. Please send in any formal work too. Please include your comments as far as you can. You may feel that is was good independent work, or that they concentrated for a long time – these are useful comments for the teacher to review.

Where pupils are working more formally and producing work then this can be sent to their class teacher to review and to assess. Please bear in mind that teachers are teaching full time during this current lock down and will not be able to respond during school hours.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

We understand that our students will need extra support at times, we are happy to be flexible, and support the approach parents take in supporting their young person. We are open to different approaches and will work with the families. Please contact:

We will broker different arrangements if for example you feel your child needs certain interventions through our multi-disciplinary team. Please contact:

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

The approach described above is the offer available for all of our students. It is important that a parent or carer has access to the offer as soon as their child is absent from school for what ever reason. The offer is therefore on the school website, in the form of week plans (which hold links and resources) and our YouTube Channel which provides video material to support the curriculum plans. The parent guide can be found on the school website home learning tab.