



# Governor Meeting

Reason for Meeting: FGB meeting	Start: 19/11/2020 16:15:00	End: 19/11/2020 18:50:00
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**Governing Body:** Sean Pond (Chair), Sarah Edwards (Headteacher), Paul Addison, Gemma Cardwell, Sarah Daggett, Caitlin Hughes, Shelagh Morris, Andrew Palmer, Andrew Sudron

**Core Functions of the Governing Body:**

**Ensuring clarity of vision, ethos and strategic direction**

**Holding the Headteacher to account for the educational performance of the school and its pupils**

**Overseeing the financial performance of the school and making sure its money is well spent**

**Strategic Objectives**

- **Provide an excellent educational experience and outcomes for each pupil**
- **Invest in the career development, skills, and wellbeing of our staff**
- **Engage closely with the Local Authority**
- **Strive to achieve financial sustainability without compromising the quality of education**

**Agenda**

<b>Item</b>	<b>Description</b>	<b>Led by</b>
	<b>PROCEDURAL</b>	
	Welcome	Chair
FGB.38.20	To receive apologies and record the acceptance of apologies	Clerk
FGB.39.20	To remind Governors to declare any pecuniary or non-pecuniary interests	Clerk
FGB.40.20	To remind Governors of the need for confidentiality and to determine if any part of the minutes needs to be a confidential item and excluded from the minutes to be made available for public inspection	Clerk
FGB.41.20	To declare the notification of any other business to be discussed later in the meeting	
FGB.42.20	To approve and sign the minutes of the meeting held on the 15 <sup>th</sup> October 2020 via Skype	Clerk

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FGB.43.20	<p>To discuss any matters arising from the minutes</p> <ul style="list-style-type: none"> <li>• The Deputy Headteacher and Head of 6<sup>th</sup> form to meet to discuss and agree what ICT is needed at 109 High Street as it opens</li> <li>• The Dep. Headteacher and SBM to meet and cost proposals put forward at the Pay Committee meeting with scenarios where possible</li> <li>• The Dep. Headteacher to meet with Head of Sixth form to agree a bid to Hargreaves Lansdown that supports pupils in 109 High Street</li> <li>• Dep. Headteacher to arrange for the Hargreaves bid to be drawn up</li> <li>• The SBM and Finance Link Governor to discuss the training budget at the next monitoring review</li> <li>• The Dep. Headteacher to feedback on discussions with the other schools who have pupils unable to attend school for medical reasons at the next meeting</li> <li>• The Clerk to check if the personalisation of the Virtual Attendance Policy has been done and complete and resubmit if not.</li> <li>• Governors to send questions on the Data Dashboard directly to the Dep. Headteacher</li> <li>• The Dep. Headteacher to arrange for the gaps in information to be uploaded to the website</li> <li>• The Dep. Headteacher to arrange for the two medical policies to be reviewed to ensure one is purely strategic and the other purely practical and bring back to the next meeting</li> <li>• The Dep. Headteacher to take costed pay proposals to the next meeting of the Pay Committee.</li> </ul>	<p>Dep. HT / Hd of 6<sup>th</sup> form</p> <p>Dep. HT / SBM</p> <p>Dep. HT / Hd of 6<sup>th</sup> form</p> <p>Dep. HT</p> <p>SBM / Fin. Link Gov</p> <p>Dep. HT</p> <p>Clerk</p> <p>All</p> <p>Dep. HT</p> <p>Dep.HT</p> <p>Dep. HT</p>
FGB.44.20	<p>The Governing Body</p> <ul style="list-style-type: none"> <li>• Current vacancies</li> <li>• Change of FGB date – 19<sup>th</sup> February 2020</li> </ul>	<p>Chair</p>
<b>BUSINESS</b>		
FGB.45.20	To receive a budget update	SBM / HT



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FGB.46.20	To receive a report on school & premises issues	HT
FGB.47.20	To receive feedback from the Pay Committee	Chair
FGB.48.20	To adopt LA Financial policies and procedures	Chair
FGB.49.20	Safeguarding	Dep.HT
FGB.50.20	To discuss school surveys <ul style="list-style-type: none"> <li>• Staff survey</li> <li>• Leavers parent survey</li> </ul>	HT
FGB.51.20	To approve/adopt the following policies/procedures <ul style="list-style-type: none"> <li>• Pay Policy ratification (S)</li> <li>• Virtual Attendance Policy</li> <li>• Remote Learning Policy</li> <li>• Newly Qualified Teachers (S)</li> <li>• Staff discipline, conduct and grievance</li> <li>• Resolving Issues at Work Policy</li> <li>• Collective Disputes Policy and Procedure</li> <li>• Admissions (S)</li> <li>• First Aid (S)</li> <li>• Children with health needs who cannot attend school</li> <li>• Governor Allowances</li> </ul>	Chair
FGB.52.20	Governor Training update <ul style="list-style-type: none"> <li>• Feedback from training undertaken since the last meeting</li> <li>• Future training needs</li> </ul>	All
FGB.53.20	Governor visits update <ul style="list-style-type: none"> <li>• Feedback from visits undertaken since the last meeting</li> <li>• Future visits</li> </ul>	All
FGB.54.20	AOB	
	<b>Date of next meeting – Thursday 10<sup>th</sup> December 2020 at 4.15pm via Skype</b>	

### Minutes

**Present:** Sean Pond (Chair), Sarah Edwards (Headteacher), Paul Addison, Sarah Daggett, Shelagh Hughes, Andrew Palmer, Andrew Sudron

**Also present:** Sandra Searle (NYCC Clerk) & Yvonne Heyes (SBM)



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## Item

	The Chair welcomed everyone to the meeting	
	<b>PROCEDURAL</b>	
FGB.38.20	<p><b><u>To receive apologies and record the acceptance of apologies</u></b></p> <p>Apologies had been received from Gemma Cardwell and Caitlin Hughes and these were consented to.</p> <p>The Chair acknowledged it would have been Caitlin’s last meeting as the staff governor, he thanked her on behalf of the governors for all her work on the GB &amp; wished her well.</p>	
FGB.39.20	<p><b><u>To remind Governors to declare any pecuniary or non-pecuniary interests</u></b></p> <p>None were declared</p>	
FGB.40.20	<p><b><u>To remind Governors of the need for confidentiality and to determine if any part of the minutes needs to be a confidential item and excluded from the minutes to be made available for public inspection</u></b></p> <p>The Clerk reminded the meeting of the need for confidentiality</p>	
FGB.41.20	<p><b><u>To declare the notification of any other business to be discussed later in the meeting</u></b></p> <ul style="list-style-type: none"> <li>To request approval to spend over £5,000 on primary fencing</li> </ul>	
FGB.42.20	<p><b><u>To approve and sign the minutes of the meeting held on 15<sup>th</sup> October 2020 via Skype</u></b></p> <p>This will be done at the next meeting</p>	
	<b>BUSINESS</b>	
FGB.45.20	<p><b><u>To receive a budget update</u></b></p> <p>Governors noted that the budget was particularly complex at present due to additional covid-19 expenses, new FSM changes &amp; newly appointed staff</p> <p>A budget monitoring summary report for October had been sent out to all governors prior to the meeting, a more detailed copy had been sent to the Chair &amp; Headteacher</p>	SBM

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	<p><b>Action: SBM to send the detailed report to all the governors</b></p> <p>Governors noted:-</p> <ul style="list-style-type: none"> <li>• All known pay increases had been included including some of the recommendations from the pay committee.</li> <li>• The predicted deficit had therefore increased by £7k to £39.8K</li> <li>• Capital budget             <ul style="list-style-type: none"> <li>➢ due to the deficit it has been agreed by the new Finance Support Officer (FSO) that the expected £10k contribution from revenue would now not be available.</li> <li>➢ Final costs for the work to make the new building fit for purpose have still not been received from NYCC who are waiting for HBC to sign off the planned work</li> <li>➢ A meeting had taken place the previous week with the NYCC representative</li> <li>➢ There is an outstanding query on the capacity of the new teaching spaces and whether the numbers quoted include the staff. Once this is confirmed accurate costings and timings should be forthcoming</li> <li>➢ The new space will just be made good in the simplest possible way (no fitted furniture) to allow for maximum flexibility in its use.</li> </ul> </li> </ul> <p><b>Question: This project is very late and over budget, there is still not a project plan or an identified project manager. Should we be asking the NYCC representative to attend a GB meeting to allow better scrutiny</b></p> <p><b>Question: What has been the impact on the school, the pupils &amp; future admissions?</b></p> <p><b>Answer: We had new consultations in half term which we were not able to respond to, Heads of Depts (HoDs) have strongly raised issues with lack of space and the challenges that poses. Some of the hold-up has been with the HBC planning dept, permissions did not come through as expected &amp; the H&amp;S review has led to the position we are now in.</b></p> <p><b>Question: You were not able to offer places to the consultations then?</b></p> <p><b>Answer: No, but these were primary consultations where space is still be an issue, they were not requests for 6<sup>th</sup> form places. I have done a lesson observation with the class in the hall and although not ideal it is working well. Covid restrictions and my absence have also been factors.</b></p> <p><b>Action: The Headteacher to discuss with Chris Pearson, the NYCC Capital Projects Manager if a meeting between</b></p>	
		Headteacher

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	<p><b>the school (including governor representation), a representative from HBC and himself would help break the deadlock.</b></p> <p><b>Prior to this meeting a paper to be prepared &amp; sent to the NYCC &amp; HBC reps giving information on the impact on the school now and in the future if this work does not go ahead or is delayed further.</b></p> <ul style="list-style-type: none"> <li>• There is concern for places for next year especially as the school is having to give up two offsite spaces which currently store resources &amp; provide a staff room, kitchen and PPA room.</li> </ul> <p><b>Question: How are we going to pay the £80k deficit off?</b>  <b>Answer: We are returning some of the IT equipment that is no longer needed due to changing way we will use the space, it is a listed building so there will be a saving due to not being able to change the windows. A 15% (£28k) management fee has been included but some of this includes work already completed &amp; we are streamlining other work, an amended figure has been requested.</b></p> <p><b>Question: We need a line by line summary to show how this deficit has built up</b>  <b>Answer: In the more detailed report just sent out there is more information, everything is listed. The deficit is a combination of factors – the loss of a pupil which meant £30k of funding not coming to the school, one expected pupil didn't appear, we are still waiting for the funding for one other new pupil to come through. Pupil Premium funding for out of county pupils has to be claimed from the individual authorities by invoice and then wait for payment. There have been additional contractor costs due to Covid-19. Work needed to change teaching and access spaces was undertaken but this was not in the budget. A new carpet and redecoration was needed in one of the classrooms. We may be able to claim back some of the costs due to Covid-19 if another window opens.</b></p> <p><b>Question: Will the next budget revision include all the updates</b>  <b>Answer: It will be a clearer picture in December when new staff have been included &amp; the potential pupil numbers for the next couple of years have been discussed</b></p> <p><b>Question: When the revised budget is drawn up will it include a 3 year forecast, capital and a plan to pay off the deficit.</b>  <b>Answer: Yes, we will then have to complete and submit the capital deficit form.</b></p> <p>The SBM was thanked for all her hard work and she left the meeting</p>	
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FGB.46.20	<p><b><u>To receive a report on school &amp; premises issues</u></b></p> <p>The Headteacher has drawn up a report using the structure around monitoring visits through Ofsted. She feels the school needs to reflect the strength of what was achieved during the lock down</p> <p>The report which will be sent out shortly will include:-</p> <ul style="list-style-type: none"> <li>• Attendance <ul style="list-style-type: none"> <li>➤ school fully reopened in September and it has not been necessary to close any of the bubbles, even partially which is very good.</li> <li>➤ A comparison to last year shows only a 1 or 2% drop in attendance.</li> <li>➤ Two pupils have not able to return to school due to needing an AGP procedure as previously reported to governors. Other schools with similar pupils have not been able to accommodate their pupils either. Both pupils have a remote learning offer and materials have been sent out to them.</li> <li>➤ There have been a few pupils showing anxiety and this has been addressed through the new Behaviour Support worker in weekly sessions and liaison with home</li> <li>➤ There have been no Covid-19 cases within the pupil population although several pupils have had to self-isolate. A standard letter is sent out to parents confirming the dates of isolation and what the school offers as remote learning</li> </ul> </li> </ul> <p>Question: Has there been an anxiety among parents about the return to school?</p> <p>Answer: Where there has been anxiety this has been addressed through contact with the school, reassurances, provision of our risk assessments to them. There is only one example of a parent who is too anxious to allow their child to return - and this was a factor pre-Covid. It shows a lot of confidence in the school</p> <ul style="list-style-type: none"> <li>• Curriculum <ul style="list-style-type: none"> <li>➤ Primary and secondary have been following a recovery curriculum which was trialled during the lock down and returns to behaviour for learning skills &amp; working in groups and the community again. Although there hasn't been a formal assessment period, leaders have been closely monitoring pupils to ensure they have the right level of support to engage or re-engage. The 6<sup>th</sup> form have been following their usual curriculum as much as possible within the current</li> </ul> </li> </ul>
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	<p>restrictions working on more of the class based modules to mitigate the loss of the community work.</p> <p>All community visits have been cancelled except for one pupil where it would have been more detrimental to their mental health.</p> <ul style="list-style-type: none"> <li>• Assessment <ul style="list-style-type: none"> <li>➤ Formal assessments are not an expectation following the delivery of the recovery curriculum during the first half term so teachers have taken the opportunity to address any deficits in physical skills or well being matters - reflecting that the recovery curriculum was designed to support teachers doing this once pupils returned to school. Equipment was not an issue during lock down as parents were able to collect it from school. The EHCP review system is still in operation although it is now conducted remotely, new structures in HCPs are beginning to be implemented as they come in. New accreditation from the Northern Council for Further Education (NCFE) has been introduced in functional English &amp; maths</li> </ul> </li> <li>• Staff wellbeing <ul style="list-style-type: none"> <li>➤ There have been 2 positive covid-19 tests among staff but neither affected their bubbles and arose from either a community or family connection.</li> <li>➤ There is continual staff absence for self-isolating &amp; childcare reasons. Staff usually need to leave urgently when they receive the call so contingencies have to be built in. It is testament to the staff that no provision has yet been closed or agency staff needed.</li> </ul> </li> <li>• Catch up funding/Remote learning <ul style="list-style-type: none"> <li>➤ Catch up funding has now been received and a spending strategy is being developed. A teacher working from home is coordinating the remote learning offer and putting in place a tracking system to show what has been done &amp; when. They will also devise an evaluation system to check effectiveness. It is a 3-part plan <ol style="list-style-type: none"> <li>1. Plan of work – this is based on what is happening in class</li> <li>2. Set of resources – heavily adapted</li> <li>3. Community – which home learning resources will help them best, resources for well-being and planned to support a pupil in understanding why it might be that they</li> </ol> </li> </ul> </li> </ul>	
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	<p style="text-align: center;">need to be off (reasons related to the pandemic).</p> <ul style="list-style-type: none"> <li>• FSM The government expects schools to provide a food parcel for pupils absent but entitled to a FSM. The food parcels have been reviewed and do not represent good value for money, numbers are minimal so the school will provide supermarket vouchers for whole weeks the pupil is away. They will not be provided if the pupil is just awaiting the result of a test.</li> <li>• School priorities <ul style="list-style-type: none"> <li>➤ Work on establishing the school priorities is ongoing, a new curriculum structure are being introduced in this half term with a complimentary assessment system.</li> <li>➤ The new SBM is coordinating work in school on new classroom spaces, a new isolation space, playground snagging issues, new equipment &amp; safe site management.</li> <li>➤ Two off site spaces are being lost which is very disappointing and will further add to the issue of the lack of space in school <ol style="list-style-type: none"> <li>1. A room storing resources at 68a High street has to be vacated by 1<sup>st</sup> December, these will now have to be housed in school.</li> <li>2. Meadowbank which has the staff room, a kitchen, archiving room and where the admin team are working at present has to be vacated by 11<sup>th</sup> January. A temporary space has been offered at 80 High Street which is on the corner of Forest Moor Lane.</li> </ol> </li> </ul> </li> </ul> <p><b>Action: the Headteacher to send out the written report to all governors</b></p>	Headteacher
FGB.48.20	<p><b><u>To adopt LA Financial policies and procedures</u></b></p> <p><b>The governors agreed</b> to adopt the LA Financial policies and procedures</p>	
FGB.49.20	<p><b><u>Safeguarding</u></b></p> <p>The Spring &amp; Summer 2020 Safeguarding Report had been sent out prior to the meeting</p> <p>Governors noted a combined report instead of the usual individual termly report had been put together due to the lock down in the summer term</p>	



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	<p>Question: It will be a different result to last year but would it not help staff if they feel you care about how they are feeling and listening to them?          Answer: Including a covid related question would be useful and it is better to get engagement.</p> <p><b>Action: The Headteacher to arrange for a slightly amended survey to be sent out to staff and report back to the January meeting</b></p> <ul style="list-style-type: none"> <li>• <b><u>Leavers parent survey</u></b></li> </ul> <p>A summary of the results of a leavers survey had been sent out prior to the meeting.</p> <p>Question: Although this is generally very positive. There is some noise around support in the closed period, is there anything we would do differently in the future?          Answer: Yes, there were some communication issues between staff, there was a strong lead from senior leaders in the communication to home which was not always passed on to the class teacher, who were not sometimes aware the child was coming back into school. We would need the teachers to feel more involved.</p> <ul style="list-style-type: none"> <li>• <b><u>Parental survey</u></b></li> </ul> <p style="padding-left: 40px;">Governors noted that the two parent governors at the Chairs request are working on a survey to be sent out to all parents</p> <p>Question: What mechanism will you use to send out the survey?          Answer: We have in the past used parents evenings, asking parents to complete a form while in school. I have also asked the new ARO to prepare an electronic form that can be linked to the annual EHCP.</p> <p>Question Will you ask for feedback about covid?          Answer: We would want it more about the current situation and how parents feel we are dealing with the situation. A question around the remote learning offer would be useful.</p> <p>Question: Surveys conducted before would have been a larger sample, would a smaller sample give richer information? It depends what you are hoping to achieve, smaller sample but do interviews rather than forms may give better feedback.          Answer: We have tried governor involvement in the past, the governors at school events asking questions of parents. That is obviously not possible at present but feedback from new parents would be useful. A broad brush approach initially with the chance to deep dive into the information may be more helpful.</p>	Headteacher
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	<p><b>Governors noted</b> that of the 4 returns from the leavers survey 3 sets of parents had given an email address and consent to be contacted with additional questions</p>	
<p>FGB.51.20</p>	<p><b><u>To approve/adopt the following policies/procedures</u></b></p> <p>Copies of the policies had either been sent out prior to the meeting or been made available on Springpoint.</p> <ul style="list-style-type: none"> <li>• <u>Pay Policy ratification (S)</u> This was approved by the governors</li> <li>• <u>Virtual Attendance Policy</u> This was approved by the governors</li> <li>• <u>Remote Learning Policy</u></li> </ul> <p>Question: There has been controversy around the availability of IT equipment for deprived households, are we aware of any issues with our pupils? Answer: We have conducted a survey to check this and every pupil has access to IT with one exception. We provided this pupil with a device while at home and will do so again if they have to self-isolate.</p> <p>Question: Are you doing any teacher contact with pupils at home, giving personal support or trying to replicate a normal school working day? Answer: We need to think very carefully about developing human contact remotely &amp; virtual classrooms. Strict parameters need to be set for safeguarding reasons and we must be really clear about what teachers can do. We have only allowed phone contact from a school number or a blocked teachers number. Other schools are maybe developing offers quicker than we are, but we are not doing live streaming into pupil homes as it is hard to navigate for safeguarding reasons and we must protect all pupils in the class. We will start using our YouTube channel again to upload videos (ie story telling) which will reflect things happening in the class room but it is all additional workload for staff</p> <p>Question: PE is difficult to do remotely, how are you addressing this, the PE lead &amp; other staff did a very good video during the lock down? Answer: We haven't done much PE contact so far, the PE Lead is supporting teachers with what to try. The Special Schools Sports Partnership activities cannot go ahead as normal but they are doing weekly remote challenges which we have not taken part in so far. We need to have a plan &amp; agree the resources</p> <p><b>Action: The Headteacher to discuss with the PE Lead and report back to the next meeting</b></p>	<p style="text-align: right;">Headteacher</p>

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	<ul style="list-style-type: none"> <li>• <u>Newly Qualified Teachers (S)</u> The Headteacher reported an NQT had started at school this week and the policy would be reviewed by the member of staff working with the NQT <b>It was agreed</b> the policy would be uploaded to Springpoint as a draft pending the review</li> <li>• <u>Staff discipline, conduct and grievance</u></li> <li>• <u>Resolving Issues at Work Policy</u></li> <li>• <u>Collective Disputes Policy and Procedure</u></li> </ul> <p>Question: How do you know which of these policies to use when there is an issue, one person’s view of management might be another person idea of bullying, is there overlap in these 3 policies and who decides which to use? Answer: I would always seek advice from an HR officer at NYCC as to which policy to apply, they would also help to navigate the process so I would not feel isolated.</p> <p>Governors requested that the names of the policies are more precise and clearly reflect what the policy relates to. A short precis at the beginning of policy would be useful <b>Action: The Headteacher to check &amp; amend the names of the policies and add the precis to the beginning</b></p> <p>These were all approved by the governors</p> <ul style="list-style-type: none"> <li>• <u>Admissions (S)</u> This was approved by the governors</li> <li>• <u>First Aid (S)</u> This was approved by the governors</li> <li>• <u>Children with health needs who cannot attend school</u> Deferred to the next meeting</li> <li>• <u>Governor Allowances</u></li> </ul> <p>The Headteacher explained under what circumstances these may be appropriate. <b>Action: The Headteacher to remove the heading from the policy and add a claim form</b></p>	<p style="text-align: center;">Headteacher</p> <p style="text-align: center;">Headteacher</p>
FGB.52.20	<p><b><u>Governor Training update</u></b></p> <ul style="list-style-type: none"> <li>• Feedback from training undertaken since the last meeting</li> </ul> <p>Governors noted that day 2 of the Introduction to Governance Training had been completed by the Leadership and Management Link Governor</p>	

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FGB.53.20	<p><b><u>Governor visits update</u></b></p> <ul style="list-style-type: none"> <li>• <u>Feedback from visits undertaken since the last meeting</u></li> </ul> <p>There were none</p> <ul style="list-style-type: none"> <li>• <u>Future visits</u></li> </ul> <p>There were none planned at present</p>	
FGB.43.20	<p><b><u>To discuss any matters arising from the minutes</u></b></p> <ul style="list-style-type: none"> <li>• <u>The Deputy Headteacher and Head of 6<sup>th</sup> form to meet to discuss and agree what ICT is needed at 109 High Street as it opens – completed</u></li> <li>• <u>The Dep. Headteacher and SBM to meet and cost proposals put forward at the Pay Committee meeting with scenarios where possible– completed</u></li> <li>• <u>The Dep. Headteacher to meet with Head of Sixth form to agree a bid to Hargreaves Lansdown that supports pupils in 109 High Street &amp; the Dep. Headteacher to arrange for the Hargreaves bid to be drawn up</u></li> </ul> <p>The Deputy Headteacher confirmed he had met with the Head of the 6<sup>th</sup> form and was working on putting the bid together. The online application process is structured in such a way that it would be more effective to submit 2 separate bids, one for the fencing for the primary area and one for the 109 High Street project as they fitted two different bidding criteria.</p> <p><b>Question: When will the bids be ready for submission?</b>  <b>Answer: The primary fencing bid can be done very quickly as it is much simpler, the 109 bid will take a bit longer as research into appropriate furniture and equipment is needed.</b></p> <ul style="list-style-type: none"> <li>• <u>The SBM and Finance Link Governor to discuss the training budget at the next monitoring review</u>  The meeting had been arranged but had to be cancelled at the last minute, a new date is still to be agreed.</li> </ul> <p>Paul Addison left the meeting due to a lost connection</p> <ul style="list-style-type: none"> <li>• <u>The Dep. Headteacher to feedback on discussions with the other schools who have pupils unable to attend school for</u></li> </ul>	

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	<p><u>medical reasons at the next meeting</u></p> <p>The Headteacher reported she had received a range of responses from schools, some like here were unable to accommodate the pupils on site, some had found group work was effective and sometimes the parents had been asked to do the AGP procedure, some had risk assessed the pupils and concluded the procedure would not be needed during the school day. There had now been a change in legislation which would allow the two pupils to return to school</p> <ul style="list-style-type: none"> <li>• <u>The Clerk to check if the personalisation of the Virtual Attendance Policy has been done and complete and resubmit if not - <b>completed</b></u></li> <li>• <u>Governors to send questions on the Data Dashboard directly to the Dep. Headteacher</u> None had been received</li> <li>• <u>The Dep. Headteacher to arrange for the gaps in information to be uploaded to the website</u> This was still an outstanding action as priority had been given to reviewing policies</li> <li>• <u>The Dep. Headteacher to arrange for the two medical policies to be reviewed to ensure one is purely strategic and the other purely practical and bring back to the next meeting</u> This was deferred to the next meeting as work was still ongoing</li> <li>• <u>The Dep. Headteacher to take costed pay proposals to the next meeting of the Pay Committee - <b>completed</b></u></li> </ul>	
FGB.54.20	<p><b><u>AOB</u></b></p> <ul style="list-style-type: none"> <li>• <u>Request for funding for fencing around the primary outdoor space</u></li> </ul> <p>Governors noted this was also the subject of one of the bids to the Hargreaves Lansdown Foundation but the fencing was needed even if the bid was unsuccessful.</p> <p>The Deputy Headteacher explained the need for the fencing and confirmed the firm who had supplied other fencing around school had been approached for a quote. Remedial preparatory work would be needed before the fencing and gate could be fitted. A quote of £6,244.76 had been received.</p>	

## Governor Meeting

	<p>Paul Addison re-joined the meeting</p> <p><b>Question: Is this capital or revenue expenditure, I assume NYCC has a policy?</b></p> <p><b>Question: How important is it and how soon could the work be done?</b></p> <p><b>Answer: The early years teachers see this as a huge priority, it will take 4 weeks for the materials to be prepared so we would be looking for it to be done in the next holiday period. Hargreaves Lansdown review the bids at the end of the month so we could get the bid in for the end of November round, but we are not sure how quickly they get back to say if the bid was successful or not.</b></p> <p><b>The governors approved</b> the funding</p> <p><b>Question: Can we map into some educational trusts in Harrogate or local entrepreneurs who sit on boards of trustees to bid for support for the school?</b></p> <p><b>Answer: It is something we are not very good at, we were successful at applying to Variety for support for the school but any expertise or contacts you have in that area would be appreciated</b></p>	
FGB.44.20	<p><b><u>The Governing Body</u></b></p> <ul style="list-style-type: none"> <li>• <u>Current Vacancies</u> The Chair reported the potential governor he had approached had taken up a role at another school. He would continue to check the governor websites</li> </ul> <p>The Clerk reported that she had contacted the potential governor put forward by the LA by email and telephone but had received no response. She had therefore contacted the Governor Support team to ask if there was anyone else available</p> <ul style="list-style-type: none"> <li>• <u>Change of FGB meeting date – 19<sup>th</sup> February 2020</u></li> </ul> <p><b>It was agreed</b> to change the date of this meeting to Thursday 25<sup>th</sup> February at 4.15pm</p>	
FGB.47.20	<p><b><u>To receive feedback from the Pay committee</u></b></p> <p>The Deputy Headteacher left the meeting at this point and was not present for this item</p>	





## Governor Meeting

	This item is subject to a confidential minute	
	<b>Date of next meeting – Thursday 10<sup>th</sup> December 2020 at 4.15pm via Skype</b>	

There being no further business the meeting finished at:- 6.50pm

Signed:

X

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Name  
Governor

**Attachments for meeting below:**