



Governor Meeting

Reason for Meeting: Full Governing Body Meeting	Start: 11/03/2019 18:30:00	End: 11/03/2019 20:30:00
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Governing Body: Sean Pond (Chair), Sarah Edwards (Headteacher), Sophie Hartley, Andrew Sudron, Peter Manning, Paul Lewendon, Glenis Redhead, Salli Midgley

Core Functions of the Governing Body:

Ensuring clarity of vision, ethos and strategic direction

Holding the Headteacher to account for the educational performance of the school and its pupils

Overseeing the financial performance of the school and making sure its money is well spent

Agenda

Item	Description	Led by
	PROCEDURAL	
	Welcome	Chair
FGB.109.18	To receive apologies and record the acceptance of apologies	Clerk
FGB.110.18	To remind Governors to declare any pecuniary or non-pecuniary interests	Clerk
FGB.111.18	To remind Governors of the need for confidentiality and to determine if any part of the minutes needs to be a confidential item and excluded from the minutes to be made available for public inspection	Clerk
FGB.112.18	To declare the notification of any other business to be discussed later in the meeting	
FGB.113.18	To approve and sign the minutes of the meetings held: - <ul style="list-style-type: none"> • Friday 25th January 2019 • Monday 11th February 2019 	Clerk
FGB.114.18	<u>To discuss any matters arising from the minutes</u> <ul style="list-style-type: none"> • The Headteacher to check the criteria for entries on the Asset Register - Completed • The Chair to compile a programme for review over the next meetings and distribute to all governors • Headteacher to share the monitoring and assessment schedule with governors at the next meeting - Completed 	Headteacher Chair Headteacher

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	<ul style="list-style-type: none"> • Governors to review the Accessibility plan and feedback to the Headteacher • The Chair to put together the form of words in response to the NYCC SEN plan, adding in the figures and circulate to all governors • The Headteacher to contact the other 4 Headteachers for their opinions with a view to a joint stance which would include the potential loss of funding and combined deficit balances – Completed meeting on 4th March 2019 • The Bursars email on funding to be forwarded onto all governors • The Chair to arrange visit with prospective governor • The Headteacher to forward on to the Chair the e-mail address of Stuart Boothman, the Lead Advisor for Governance - completed • The Clerk to recirculate amended list of dates to all the governors - completed • GR to contact SM by phone to discuss training needs as unable to attend the meeting 	<p style="text-align: center;">All</p> <p style="text-align: center;">Chair</p> <p style="text-align: center;">Headteacher</p> <p style="text-align: center;">Chair</p> <p style="text-align: center;">Chair</p> <p style="text-align: center;">Headteacher</p> <p style="text-align: center;">Clerk</p> <p style="text-align: center;">GR</p>
	BUSINESS	
FGB.115.18	To discuss finance benchmarking data and Contracts Review	Bursar
FGB.116.18	To agree the buildings maintenance programme for 2019-20	
FGB.117.18	To review the proposals for the use of the Devolved Capital Budget	
FGB.118.18	To discuss a possible pricing structure options for school meals	Bursar
FGB.119.18	To discuss additional funding models	Bursar
FGB.120.18	To review the Staffing Plan 2019-20	Headteacher
FGB.121.18	To receive a Safeguarding Update	Deputy Headteacher/ Safeguarding Link
FGB.122.18	To review the following policies <ul style="list-style-type: none"> • Resolving Issues at work • Staff leave • Extended leave • Parental Leave • Accessibility • SEN • Intensive Interaction • Anti-bullying • AAC & Communication • Collective Worship 	Headteacher

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	<ul style="list-style-type: none"> • Budget Management • Charging and Remissions • Autism • Capability • Equalities 	
FGB.123.18	Governor Training update <ul style="list-style-type: none"> • Feedback from the training meeting • Feedback from training undertaken since the last meeting 	GR All
FGB.124.18	Governor visits update <ul style="list-style-type: none"> • Feedback from visits undertaken since the last meeting • Future planned visits 	All
FGB.125.18	AOB	
	Date of next meeting – Friday 22nd March at 12.30pm	

Minutes

Present: Sean Pond (Chair), Sarah Edwards (Headteacher), Sophie Hartley, Andrew Sudron, Paul Lewendon, Glenis Redhead, Salli Midgley

Also present: Sandra Searle (NYCC Clerk), Louisa Hopwood (Bursar)

Item

	PROCEDURAL	
	The Chair welcomed everyone to the meeting	
FGB.109.18	<p><u>To receive apologies and record the acceptance of apologies</u></p> <p>The Clerk reported the resignation of Michelle Farr, an Associate Governor with effect from 12th February 2019</p> <p>Apologies had been received from Peter Manning and these were consented to</p>	
FGB.110.18	<p><u>To remind Governors to declare any pecuniary or non-pecuniary interests</u></p> <p>None were declared</p>	
FGB.111.18	<p><u>To remind Governors of the need for confidentiality and to determine if any part of the minutes needs to be a confidential item and excluded from the minutes to be</u></p>	

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	<p><u>made available for public inspection</u></p> <p>The Clerk reminded the meeting of the need for confidentiality, items requiring confidential minutes to be agreed during the meeting</p>	
FGB.112.18	<p><u>To declare the notification of any other business to be discussed later in the meeting</u></p> <ul style="list-style-type: none"> • Funding Bid update 	
FGB.113.18	<p><u>To approve and sign the minutes of the meetings held on Friday 25th January 2019 and Monday 11th February 2019</u></p> <p>Both sets on minutes were approved without amendment and signed by the Chair at the end of the meeting</p>	
FGB.114.18	<p><u>To discuss any matters arising from the minutes</u></p> <ul style="list-style-type: none"> • <u>The Chair to compile a programme for review over the next meetings and distribute to all governors</u> A programme of agenda items for the rest of the Spring term and all the summer term had been sent by the Chair prior to the meeting • <u>Governors to review the Accessibility plan and feedback to the Headteacher</u> <p style="color: red;">Question: The plan didn't say what was being done? Answer: The actions are quite general such as widening doors for which there are no funds at the moment. Question: Is there anything that can be done i.e. handrails, lighting improvements? Answer: Not today due to the budget issues</p> <p>A governor expressed surprise that more therefore had not been picked up in the audit. The Headteacher reported that the H&S Link Governor would be undertaking a walk around the school and she would ask them to take this into account on their next walk</p> <p style="color: red;">Question: Is there still no wheelchair access to the upstairs, what is that area used for? Answer: Yes, since the lift was decommissioned there is no access. It is used for teaching one pupil on a 1:1 basis and for teachers PPA time</p> <ul style="list-style-type: none"> • <u>The Chair to put together the form of words in response to the NYCC SEN plan, adding in the figures and circulate to all governors</u> 	

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	<p>The Chair confirmed this had been done and that the Headteacher and the Bursar had met with colleagues from the other schools and all were very unhappy with the information and process around the transfer to the new banding system, and had the same concerns. A joint letter had been sent to NYCC to request this was discussed at the Special Headteachers meeting to be held on Wednesday. Receipt of the letter at NYCC had been confirmed but no further information had been given</p> <p>Question: Would it be useful for governors to attend this meeting?</p> <p>Answer: The agenda is not due to be published until tomorrow but once received a decision about governor attendance can be made</p> <p>Question: Is there a role here for the LA governor?</p> <p>Answer: There may be after the meeting on Wednesday, if the response is not adequate</p> <ul style="list-style-type: none"> • <u>The Bursars email on funding to be forwarded onto all governors</u> It had been agreed the information in the e-mail had been superseded so the e-mail had not been shared • <u>The Chair to arrange visit with prospective governor</u> The Chair reported he had replied to the approach from a prospective governor but there had been no further response. There had been no response to the numerous e-mails sent out to websites or from the Parish magazine advert 	
	BUSINESS	
FGB.115.18	<p><u>To discuss finance benchmarking data and Contracts Review</u></p> <p>Benchmarking information had been sent out prior to the meeting.</p> <p>The Bursar explained these are produced by NYCC, all school data from year end returns is entered and compared. She took the governors through the main points</p> <ul style="list-style-type: none"> • The data used is for the 2017/18 financial year • Schools being compared are shown on the back sheet, Forest School has been removed as it is not considered as comparable <p>Question: What are MSA/SSA hours and why are we higher than the others?</p> <p>Answer: MSAs are midday supervisors, PSAs are Pupil Support Assistants. The PSAs come into school to support the class function by helping with feeding, toileting, to assist with breaks, visits, swimming and can be used for backfilling of posts. Their</p>	

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	<p>pay band is one level below the GTA level and they are necessary for the type of children in this school Question: Is there a lesser cost showing elsewhere? Answer: Yes. The school showing in column 8 has a similar value, it reflects the school population. A school with residential facilities may not have this type of staff but they are an integral part of our school structure.</p> <p>The governors noted that modelling funding received against the actual cost of meeting the needs of the pupils shows a shortfall of more than £20,000. Forms submitted and accepted by the LA gives evidence to support this.</p> <p>Question: On page 1 additional allowances not SEN the school are the highest, what are these and their value? Answer: These are the three TLA posts – Heads of Department posts. The budget monitoring system does not allow SEN points to be pro rata'd there is a minimum value you can enter which is the full-time value and therefore the pro -rata allowances have to be included as an 'other' allowance. This should not have affected the figures for 2018/19 but may affect 2019/20.</p> <p><u>Contracts review</u></p> <p>The Bursar had sent out a list of the items purchased directly from NYCC prior to the meeting Question: Why has the insurance cost increased by a third in one year? Answer: In the past it was based on teaching staff costs only, this year all staff costs are taken into account so a big increase for us. The Facilities Manager and myself have looked at other suppliers for this insurance but are confident it is the best price to ensure full liability and security cover Question: Have disability insurance companies been looked at for insurance cover? Answer: NYCC have provided insurance to all schools and are tried and tested over a number of years Question: Is staff absence insurance different to this? Answer: Yes it is. We are still looking into the costs and returns of this scheme before a making a decision.</p> <p>The governors discussed market testing the deals provided by NYCC through price comparison sites especially for energy and insurance. The Bursar confirmed NPower provide electricity to the school, Corona provide the gas, Bayford provide the oil and Yorkshire Water the water. Action: The Bursar to check the contract terms with NYCC</p>	Bursar
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<p>FGB.118.18</p>	<p><u>To discuss a possible pricing structure options for school meals</u></p> <p>Governors noted that the deficit on school meals for this year is £10,000, expenditure is £30,000 but only £20,000 is collected.</p> <ul style="list-style-type: none"> • The deficit is caused by: - <ul style="list-style-type: none"> ➢ £5,900 shortfall in the underfunding of Free School Meals (FSM) or pupils not yet funded for their FSM ➢ 4,100 shortfall in the parents not paying the full cost of a school meal (48p short per meal). Governors were reminded that the costs of a meal to parents had risen by 65p to £2.75 from last Easter. (Note: Having subsequently checked, the cost of school meals were in fact increased in January 2018). • The Bursar explained that there had been a recent change to the way NYCC charged for the meals, the cost to the school was now £3.23 per meal, hence the shortfall. • A letter is sent by the Assistant Headteacher every September to remind parents to claim for FSM if they think they may be entitled but there is a delay in that funding getting to the school. The Bursar informed governors that the FSM funding is allocated on 2015 data in special schools and not shown separately in the budget as it is with primary and secondary school budgets. <p>Question: Does this not happen every year? Answer: It will never be backdated but a lot of work has been done to ensure we now understand how funding is given, the LA has listened and understands our concerns which is positive.</p> <p>Question: Can we increase the cost to the parents? Answer: The parents level of contribution has been discussed at previous meetings and the possibility of a two tier pricing structure.</p> <p>The governors discussed the advantages and disadvantages of increasing the cost of a meal, and/or having tiered pricing, & encouraging staff to have a school meal to increase the overall number of meals and therefore decrease the cost per meal charged by the LA. The price drops to £1.70 for each meal sold above an average of 44 per day All governors were asked individually what their preference would be. The consensus was to increase the cost of the meal but only have a one tier structure.</p> <p>It was agreed to increase the cost of a meal to £3.00 for all sectors from the summer term.</p>
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	<p>Governors noted that the Bursar was going to do a staff survey to see what types of meals staff would be interested in and then what the kitchen could provide.</p>	
<p>FGB.119.18</p>	<p><u>To discuss additional funding models</u></p> <p>A governor went through some of the additional funding streams she had found</p> <ul style="list-style-type: none"> • Wooden Spoon Disability Charity – have 10 grants that can be applied for to fund for example 6th form projects, sponsor school trips or balls • The Co-op give grants to schools – the Headteacher confirmed the school had received these in the past • Aviva – give funding for pupils (£25 per year) • HBC – money available for community groups • Ford Motor Group – possible capital funding <p>It was agreed a wish list of items would be useful for both revenue and capital items (e.g. widening doors), this can then be shared with possible donors</p> <p>Action: SH to draw up a list with application deadlines for the next school year.</p> <p>Action: The Bursar to put this on One Note so it can be shared with all staff and a bank of documents compiled to support and evidence bids</p>	<p style="text-align: center;">SH</p> <p style="text-align: center;">Bursar/ SH</p>
<p>FGB.120.18</p>	<p><u>To review the Staffing Plan 2019-20</u></p> <p>The Headteacher reported that an outline plan had been drawn up but had not been costed, this would happen in the next 2 weeks.</p> <p>The initial plan would show the ideal for the school wanted but would then be gradually remodelled to fit the budget available.</p> <p>A governor requested that the benefits of having the things that are removed from the ideal be given and the impact of now having them.</p>	
<p>FGB.121.18</p>	<p><u>To receive a Safeguarding Update</u></p> <p>The termly Safeguarding report had been sent out prior to the meeting.</p> <p>The Deputy Headteacher reminded governors that this was the second time the report had been presented in this format (based on the annual report) following a recommendation from the Peer Review.</p> <p>He then took the governors through key parts of the report</p> <ul style="list-style-type: none"> • The report relates to the autumn term • Designated Safeguarding Lead (DSL) training has to be 	

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	<p>updated every 2 years</p> <ul style="list-style-type: none"> Ofsted check the training delivered is adequate and focused and attendance at Safeguarding Board meetings More information on whole school training is included and broken down this time <p>Action: A check on governor certificates in the office file is needed to ensure they are all there.</p> <ul style="list-style-type: none"> The Safeguarding Lead Governor had visited the school in the last week and found no issues A Single Central Register check had also been completed recently <p>Question: What denotes a Child in Need (CIN) Answer: There will be a definition & glossary given on page 5 of a CIN in future. A Child Protection (CP) plan is a multi-agency plan. A CIN plan is needed where a child is unlikely to achieve or maintain satisfactory progress or if the child is disabled. There are 26 pupils who are supported by Social Care under the age of 18 and 14 over the age of 18</p> <ul style="list-style-type: none"> Safeguarding concerns raised are recorded on an electronic reporting system which creates a document that can be tracked. None of the 8 reported concerns led to Social Care involvement The DSL and Headteacher are aware of concerns raised and give a co-ordinated response E-learning training from The Key was well received The Safeguarding Audit is well underway and needs to be submitted by the end of March. This document informs an action plan <p>Action: The Audit to be sent out to governors for discussion at the next meeting</p> <ul style="list-style-type: none"> The Looked After Children (LAC) Designated Lead in school was trained in January 2019 Focus group attended last week advertised local Safeguarding training for governors would be made available <p>Action: The Safeguarding Lead Governor to be informed of these dates & venues when known</p> <p>Question: The 8 concerns raised, how can you demonstrate to us they were managed in-house, there is nothing in the report that says action was taken? Answer: There is an issue around confidentiality, the reports all give a lot of detail. We could rethink the box description or add a 3rd column in the next report to show action has been taken.</p> <p>Action: A third column for anonymised comments to be added to show action taken</p>	<p>Clerk</p> <p>Deputy Headteacher</p> <p>Deputy Headteacher</p> <p>Deputy Headteacher</p>
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<p>FGB.122.18</p>	<p><u>To review the following policies</u></p> <ul style="list-style-type: none"> • Resolving Issues at work • Staff leave • Extended leave • Parental Leave • Accessibility • SEN • Intensive Interaction • Anti-bullying • AAC & Communication • Collective Worship • Budget Management • Charging and Remissions • Autism • Capability • Equalities <p>The governors again expressed disappointment that not all the policies were in the correct template and some still had formatting issues.</p> <p>Question: There is nothing to say what the role of the governors is in these policies, how do we get reassurance that the policies are being implemented?</p> <p>Answer: This can be done as part of your governor monitoring visits, come in with the policy and check it is being used in practise. A general statement could be added to all policies about the role of the governors</p> <p>Question: There seems inconsistent review periods for the policies?</p> <p>Answer: It does vary from policy to policy. Where development work is taking place there needs to be sufficient time for the policy to become embedded. Some have a set timescale i.e. CP and pay policies are annual.</p> <p>Question: Why is there a difference in the OCR and ASDAN review times?</p> <p>Answer: The OCR is a brand new policy and it is good practise to review within the year, this may be dictated by the DfE. ASDAN has an established board and has been working for a long time</p> <p>It was agreed that only the statutory policies needed to be fully approved by the GB, all other policies would only need to be notified and ratified by the GB, the Headteacher would be responsible for approving them</p> <p>It was agreed that unless any issues on the policies listed in the Headteachers e-mail dated 6th March are reported to the Headteacher by Friday 15th March all the policies would be adopted.</p> <p>Action: A list of statutory policies to be sent out to all the</p>
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	<p>governors and posted in the governors area on Springpoint Action: A statement on the role of the governor to be added to all policies Action: Issues on any of the policies to be reported to the Headteacher by Friday 15th March.</p>	<p>Clerk Headteacher All</p>
	<p><u>Governor Training update</u></p> <ul style="list-style-type: none"> • Feedback from training undertaken since the last meeting <p>This item was deferred to the next meeting</p>	
	<p><u>Governor visits update</u></p> <ul style="list-style-type: none"> • Feedback from visits undertaken since the last meeting • Future visits <p>This item was deferred to the next meeting</p>	
	<p><u>AOB</u></p> <p>There was none</p>	
	<p>Date of next meeting – Tuesday 9th April at 6.30pm (The meeting set for Friday 22nd March was cancelled)</p>	

There being no further business the meeting finished at 8.40pm

Signed:

X

Name
Governor

Attachments for meeting below:

1) Benchmarking Report

<https://springwateryorkssch.sharepoint.com/governors/Governing%20Body%20Documents/Benchmarking%20graphs%201819%20Mar%202019.pdf>



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2) NYCC Purchasing List

<https://springwateryorkssch.sharepoint.com/governors/Governing%20Body%20Documents/Springwater%20%20list%20of%20purchases%20from%20NYCC%20LH.xlsx>

3) Safeguarding Report March 2019

Termly Safeguarding Report to the Governing Body

Date of report: Autumn Term 2018

Name of Designated Safeguarding Lead: Andrew Sudron

Name of nominated Governor for Safeguarding: Paul Lewendon

Date the single central record was last checked by a senior member of staff: Sept 2018 (SE)

1. Safeguarding Team Training

Name	Role	Date	Name of Course
Sarah Edwards	Headteacher, Deputy DSL	18-19 th Dec 2018	NSPCC Designated Safeguarding Lead Course
Andrew Sudron	Deputy Headteacher, DSL	25-26 th Jan 2018	NSPCC Designated Safeguarding Lead Course
		11 th Sept 2018	NYCC Comprehensive Child Protection Pathway
		3 rd Dec 2018	NYSCB Developments in Safeguarding Manager's Masterclass
Paul Lewendon	Governor for Safeguarding	15 th Jan 2018	Safeguarding Children in Education
Kim Ayrton	Designated Teacher for Looked After and Previously Looked After Children	<i>Booked for Jan 2019</i>	<i>Designated Teacher for LAC Training, NYCC Virtual School</i>

The DSL and any deputies undergo training to provide them with the knowledge and skills to carry out the role. DSL training should be updated every two years.

The DSL or deputy attend North Yorkshire Safeguarding Children's Board's (NYSCB) twice-yearly Developments in Safeguarding Manager's Masterclass and are members of the NYSCB Education Focus Group. Involvement in these groups keeps us updated on developments in the safeguarding of children at a local and national level.



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2. Whole School Training and Safeguarding Updates

Role	Number of people	Date	Training / Update
School staff 64 Governors 1 Volunteers 3	68	Sept 2018	'Safeguarding and Child Protection: The Essentials' (online module from The Key's Safeguarding Training Centre)
School staff 64 Governors 1 Volunteers 3	68	Sept 2018	Read school's Safeguarding Policy, Positive Behaviour Policy and KCSIE Part One/ Annex A.
School staff 64 Governors 0 Volunteers 3	67	Sept 2018	Prevent e-learning training course

- All staff (including temporary staff, school governors and volunteers) undergo annual safeguarding training.
- All staff are provided with and asked to read the school's Safeguarding Policy (inc. information on the safeguarding response to children who go missing from education), Behaviour Policy and staff Code of Conduct.
- All staff are informed of school's safeguarding arrangements including the role and identity of the DSL and any deputies.
- All staff are provided with and asked to read and understand at least Part One and Annex A of Keeping Children Safe in Education 2018.

Members of staff who have not yet handed in their certificates or read the relevant policies and guidance have been contacted and asked to do so. See Quality Assurance form dated 22.10.18. Update – Two volunteers and one Governor have not yet handed in their certificates and have been contacted.

3. Safeguarding Induction and Training of New Staff

Role	Number of people	Date	Training / Update
School staff 7 Governors 0 Volunteers 1	8	Nov 2018	'Safeguarding and Child Protection: The Essentials' (Face-to-face session from The Key's Safeguarding Training Centre)
School staff 7 Governors 0 Volunteers 1	8	Nov 2018	Read school's Safeguarding Policy, Positive Behaviour Policy and KCSIE Part One/ Annex A.



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4. Safer Recruitment Training

Name	Role	Date	Name of Course
Sarah Edwards	Headteacher	4 th April 2018	NSPCC Safer Recruitment in Education (online)
Andrew Sudron	Designated Safeguarding Lead	18 th June 2018	NSPCC Safer Recruitment in Education (online)
Paul Lewendon	Governor for Safeguarding	19 th Sept 2018	NSPCC Safer Recruitment in Education (online)
Kim Ayrton	Assistant Headteacher	25 th Aug 2017	Virtual College Safer Recruitment (online)
Melissa Sparks	Head of Sixth Form	21 st June 2018	NSPCC Safer Recruitment in Education (online)
Heather Newton	Office Manager	9 th Nov 2016	NSPCC Safer Recruitment in Education (online)

It is mandatory that any appointments of maintained school staff are made by a recruitment panel that includes at least one person who has been trained in safer recruitment. Records are kept of which members of staff are on recruitment panels and which of these staff are safer recruitment trained.

5. Relevant Policies and Procedures

Policy	Date of last review	Date of next review
Safeguarding (inc: Allegations made against staff; Safer recruitment; Children missing from education)	Nov 2018	Nov 2019
Staff Code of Conduct	Sept 2018	Sept 2019
Positive Behaviour Support	Sept 2018	Sept 2019
Health and Safety	Oct 2018	Oct 2019
Touch Policy	July 2018	July 2019
Computing (including online safety)	Feb 2018	Feb 2019
Whistleblowing	Dec 2018	Dec 2019
Anti-bullying		

6. Safeguarding Governor Visits

Through pre-arranged visits that have a clear focus, governors can see whether the school is implementing policies and improvement plans and how they are working in practice. The National Governor's Association recommends that each board member visits the school at least once a year but no more than once a term.

Paul Lewendon visited school on 5th November 2018 and met with Andrew Sudron (DSL) to discuss the Summer 2018 Safeguarding Report to Governors.

7. Safeguarding Referrals and Multi-Agency Working

Description of Intervention / Support	Number
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Pupils with a Child Protection Plan	1
Pupils with a Child in Need Plan	26
Pupils with a Looked After Child Plan	7
Pupils with Post Looked After Child status	5
Pupils supported by Prevention / Early Help	1
Students supported by Adult Social Care	14
Child Protection meetings attended	1
Reports submitted to Child Protection Conferences	1
Core group meetings attended	1
Safeguarding concerns raised by staff	8
Referrals made to Children's Social Care Services	0
Outcomes of referrals known	0
Allegations made against staff	0
Referrals to the Local Authority Designated Officer	0

8. Other Comments on Safeguarding Issues

Strengths:

- The safeguarding concern form on SpringPoint is working effectively and the DSL and deputy DSL are automatically notified of any new staff concerns.
- The DSL and deputy share the responsibility for following up safeguarding concerns and hold regular supervision meetings to ensure a consistent and coordinated response.
- The online safeguarding module from The Key was well received by the majority of staff. The online tracking tool allows the DSL and deputy DSL to monitor who has completed the training.
- Newly appointed Assistant Headteacher is now overseeing Pupil Premium funding and has taken on the role of Designated Teacher for Looked After Children.

Areas for development:

- Safeguarding training certificates and Prevent certificates are still outstanding for a small number of volunteers and Governors.
- The School Safeguarding Audit 2018/2019 is to be completed for March 2019 and will inform an action plan for development.



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- Designated Teacher for Looked After Children training is being organised for Assistant Headteacher through the North Yorkshire Virtual School.

4) SE e-mail 6th March 2019

There are a plethora of policies for review this next meeting.

I will list them below and provide you with some context.

We are now in a position where we have asked staff to review their policies and place them onto the agreed template. Those which I list below have been reviewed, read by me and placed onto the new template. The list of policies has been 'chunked' and all the policies will have been reviewed over the next few months.

The list for Monday is as follows:

Resolving Issues at Work

Leave

Extended Leave

Parental Leave

Accessibilty (S)

SEN (S)

Intensive Interaction

Anti-bullying

Communication

Transition

OCR Internal Verification

Rebound Therapy

Manual Handling

Sensory

Computing

Religious Education (S)

OCR Fair Assessment Policy

English and Literacy Policy

Careers Education and Guidance (S)

Supporting Pupils with Medical Needs

Springwater Movement Programme

Autism

Maths

OCR Appeals Policy

Malpractice in relation to external accreditation

Asdan Appeals



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Animals in School

Social Media

Clearly it will be an impossible task for you to read them all. I have read them all, so be reassured. I did want to bring them to you as staff have diligently done the work. Also some are essential to be approved as they related to our applying to be an exam centre with OCR. I have indicated statutory policies.

Some policies indicated on the agenda are not available for consideration, as they have not been placed onto the new template. These will come to the next meeting.